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fall **2011** automne

Online Live Full-time Programs in Ontario  
Programmes à temps plein en ligne en direct en Ontario



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# Full time Programs in Ontario | Programmes à temps plein en Ontario

## ANNUAL FULL-TIME PROGRAMS BOOKLET



### IN THIS PUBLICATION, YOU WILL FIND:

- Descriptions of the 26 full-time programs offered online live  in fall 2011.
- A list of the over 1,000 part-time and full-time programs available either online live or online anytime .
- Registration information.
- Financial assistance information.
- List of our 112 centres.
- Discover how we can help you achieve your educational and training goals.

### REGISTER EARLY TO AVOID DISAPPOINTMENT!

## LE LIVRET ANNUEL DES PROGRAMMES À TEMPS PLEIN


### DANS CE LIVRET, VOUS TROUVEREZ :


- Une description des 26 programmes à temps plein offert en ligne en direct  à l'automne 2011.
- Une liste de plus de 1 000 programmes à temps partiel et à temps plein offerts soit en ligne en direct ou en ligne en tout temps .
- Des renseignements sur l'inscription.
- La liste de nos 112 centres.
- Découvrez comment nous pouvons vous aider à réaliser vos objectifs d'éducation et de formation.

### INSCRIVEZ-VOUS SANS TARDER!

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 = Online live programs - offered live at specific dates & times via audio, video, or e-CLASSES online technology. | En ligne en direct - les programmes sont présentés à des dates et heures précises par audio, vidéo ou classes électroniques.

 = Programs offered both through online anytime and online live delivery. | Les programmes sont disponibles soit en ligne en tout temps, soit en direct.

### DISCLAIMER

While every effort has been made to ensure accuracy in the publication, the contents of this guide are subject to alteration or amendment without prior notice. The participating educational partners expressly reserve the right to deviate from what appears in this guide, in whole or part. Without limiting the generality of the publication, this may include changes to programs, courses, fees, regulations and policies, or schedules.

### AVIS DE NON RESPONSABILITÉ

Nous avons fait le maximum pour assurer l'exactitude de cette publication; toutefois, le contenu de ce guide est sujet à modifications sans avis au préalable. Les partenaires en éducation qui ont participé à ce document se réservent le droit de dévier, partiellement ou intégralement, du contenu de ce guide. Sans restreindre la généralité de cette publication, il peut s'agir de modifications aux programmes, aux cours, aux frais, aux règlements et politiques, ou aux horaires.

## WELCOME!

In response to the needs of Ontarians, Contact North | [elearnnetwork.ca](http://elearnnetwork.ca) brings you ever more programs and courses – and more of you are taking advantage of this! In fact, in the 2009-2010 academic year, we experienced a 50% growth in registrations. Whether you are interested in a full-time or part-time program, general interest courses, or essential skills upgrading, we are pleased to help you reach your goals.

This programs guide gives you full details on 26 online live programs, and a list of over 1,000 online anytime programs offered by Ontario's colleges and universities. We invite you to visit our websites to find out more about all programs available to you, in your community.

“Ontario's colleges & universities have stepped up to the plate and are offering a record number of programs at a distance to address local needs,” stated Maxim Jean-Louis. “Our Contact North | [elearnnetwork.ca](http://elearnnetwork.ca) team looks forward to continuing its 25-year tradition of providing local access to educational opportunities for Ontarians in small, rural, remote and Aboriginal communities across the province.”

Discover how you can learn where you live!

## BIENVENUE!

Pour répondre aux besoins des Ontariennes et Ontariens, Contact Nord | [reseaulearning.ca](http://reseaulearning.ca) vous offre un plus grand nombre de programmes et de cours – et vous êtes encore plus nombreux à en profiter! En fait, nous avons connu une croissance de 50 % du nombre d'inscriptions au cours de l'année scolaire 2009-2010. Que vous vouliez suivre un programme à temps plein ou à temps partiel ou des cours d'intérêt général, ou que vous vouliez perfectionner vos compétences essentielles, nous sommes là pour vous aider à réaliser vos objectifs.

Le présent guide de programmes vous fournit des renseignements complets sur 26 programmes en ligne en direct, ainsi qu'une liste de plus de 1 000 programmes en ligne en tout temps, offerts par les collèges et universités de l'Ontario. Nous vous invitons à visiter nos sites Web pour en apprendre davantage sur tous les programmes qui sont à votre disposition dans votre communauté.

« Les collèges et universités de l'Ontario ont répondu à l'appel et offrent maintenant un nombre record de programmes à distance afin de satisfaire aux besoins locaux », a déclaré Maxim Jean-Louis. « L'équipe de Contact Nord | [reseaulearning.ca](http://reseaulearning.ca) est heureuse de poursuivre sa tradition qui dure depuis 25 ans, celle de fournir, aux Ontariennes et Ontariens résidant dans des petites communautés éloignées, rurales et autochtones de la province, un accès local à des possibilités d'éducation. »



**MAXIM JEAN-LOUIS**  
PRESIDENT-CHIEF EXECUTIVE OFFICER | PRÉSIDENT – DIRECTEUR GÉNÉRAL



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**ASK US ABOUT VIRTUAL COLLEGE THAT ALLOWS YOU TO CONNECT AND PARTICIPATE FROM HOME USING CONTACT NORTH'S E-CLASSES (SABA CENTRA) SOFTWARE.**

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**NOTE:** PROGRAMS AVAILABLE TO NORTHERN ONTARIO COMMUNITIES ONLY.

## BUSINESS ACCOUNTING DIPLOMA

### 2-YEAR ONTARIO COLLEGE DIPLOMA

**College Code:** CONF  
**Campus Code:** DE 03, Dryden 42, Fort Frances 21, Geraldton 02, Kenora 41, Marathon 07, Sioux Lookout 44  
**Program Code:** 0206

### DESCRIPTION

The Business Accounting Program is structured to give you both theoretical training and practical experience in accounting systems and procedures.

If you are a “logical person”, enjoy working with numbers, and are detail-oriented, accounting could be an ideal profession for you! Your ability to extract numbers and data from various resources and apply them in practical business uses will open the doors for you in the accounting profession.

You will develop skills and knowledge appropriate for an entry-level accounting position. It will prepare you to serve in a wide range of responsible positions up to and including mid-management levels in business, industry, and government. Get a start on your career in Accounting with enrolment in this program at Confederation College!

This program is designed for students who want to develop skills and knowledge appropriate for an entry-level accountant in business, industry, or the not-for-profit sector. The program has been designed to accommodate students who want to continue their studies towards a professional accounting designation. These students may opt for one additional year in the Business Administration – Accounting Program to obtain additional credits towards a Certified General Accountant’s designation.

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## BUSINESS FUNDAMENTALS CERTIFICATE

### 1-YEAR ONTARIO COLLEGE CERTIFICATE

**College Code:** CONF  
**Campus Code:** DE 03, Dryden 42, Fort Frances 21, Geraldton 02, Kenora 41, Marathon 07, Sioux Lookout 44  
**Program Code:** 0249

This program is designed for students who want to develop skills and knowledge appropriate for an entry-level position in business settings. Graduates may find employment in First Nation organizations, small business, or administration positions in workplaces with a focus other than business.

## BUSINESS HUMAN RESOURCES DIPLOMA

### 2-YEAR ONTARIO COLLEGE DIPLOMA

**College Code:** CONF  
**Campus Code:** DE 03, Dryden 42, Fort Frances 21, Geraldton 02, Kenora 41, Marathon 07, Sioux Lookout 44  
**Program Code:** 0220

#### DESCRIPTION

Modern business and industry strive to achieve efficiencies to improve profits. This process not only includes technological advances, but devotes attention to the effective use of human resources as well. This sensitive and complex area of study examines the way in which modern businesses manage their people to ensure job satisfaction, staff development, and cordial employee-employer relationships, while ensuring a positive effect on performance and productivity.

## CHILD AND YOUTH WORKER DIPLOMA

### 3-YEAR ONTARIO COLLEGE ADVANCED DIPLOMA

**College Code:** CONF  
**Campus Code:** Dryden 42, Fort Frances 21, Kenora 41  
**Program Code:** 0132

If you have compassion for and enjoy interacting with youth, are open to challenge and personal growth, and have excellent interpersonal and communication skills, you might consider a career as a Child and Youth Worker.

Emotionally and psychologically wounded youth face many challenges. You could help them. The Child and Youth Worker (CYW) Program prepares you for the challenge of providing support to children and adolescents who are experiencing emotional and/or behavioural difficulties. To meet these wide and varied challenges, you must obtain a level of knowledge, emotional maturity, self-awareness, insight, and helping skills which this program emphasizes. Experience comes with time and is also a huge factor in this profession. Enrol today in Confederations College's CYW program that will help you face the challenges and reap the rewards of this demanding career!

## COLLEGE ACCESS CERTIFICATE

### 1-YEAR ONTARIO COLLEGE CERTIFICATE

**College Code:** CONF  
**Campus Code:** DE 03, Dryden 42, Fort Frances 21, Geraldton 02, Kenora 41, Marathon 07, Sioux Lookout 44  
**Program Code:** 0101

Designed to provide recent high school graduates and mature students opportunities to consolidate their academic skills prior to entering other post-secondary programs, College Access emphasizes development in the areas of communications, mathematics, research, media awareness, critical thinking, computer applications, and personal management. As a complement to the program, an investigation of career and post-secondary options provides students with a basis for making informed career decisions. Graduates of the program will be prepared to pursue their studies in a range of post-secondary programs.

#### THE COLLEGE ACCESS PROGRAM

- familiarizes students with the expectations of post-secondary level education;
- emphasizes the development of essential academic skills;
- provides a basis for making informed career decisions;
- provides opportunities to develop a critical awareness of the media;
- develops practical critical thinking and problem solving approaches;
- provides transferable credits in communications, mathematics, and computer applications;
- prepares students to pursue a range of post-secondary programs.

College Access is a pathway to a post-secondary education; graduates obtain the skills base needed to pursue their career aspirations and to succeed in other post-secondary programs.

Applicants not meeting the admission requirements of programs in the following areas are encouraged to consider College Access:

- Business
- Media Arts
- Applied Arts
- Hospitality
- Community Services
- Negahneewin

Students who successfully complete the College Access program will be eligible to apply to programs in these areas.

## CONSTRUCTION TECHNIQUES CERTIFICATE

### 1-YEAR ONTARIO COLLEGE CERTIFICATE

**College Code:** CONF

**Campus Code:** TBA

**Program Code:** 0393

The Construction Techniques program creates pathways to workplace and educational opportunities such as apprenticeship training or post-secondary diploma programs.

The Construction Techniques Certificate program is a one-year program that is designed as an introduction to the employment realities and working specifics of the construction trades. The strength of such a program is to directly address the coming shortage of skilled trades professionals in the construction industry in the coming years. The benefits of such an introductory program are two-fold.

First, potential skilled trades workers can decide what trades may interest them most in a protected, safe environment without the pressures of production or deadlines.

Second, potential skilled trades workers do not have to first find an employer to decide if they would be interested in such work (apprenticeship program). They can come to an educational institution to explore the specifics of such trades first, which will ultimately make them more marketable to pursue employment in construction or similar trades because of their educational experiences here at Confederation College in the certificate program.

## EARLY CHILDHOOD EDUCATION DIPLOMA

### 2-YEAR ONTARIO COLLEGE DIPLOMA

**College Code:** CONF

**Campus Code:** DE 03, Dryden 42, Fort Frances 21, Geraldton 02, Kenora 41, Marathon 07, Sioux Lookout 44

**Program Code:** 0102

Are you interested in a career where you can make a significant contribution to the lives of young children and their families? A career in Early Childhood Education offers a challenging and dynamic opportunity to specialize in their education, care and support. Career opportunities in the field of early childhood education are varied and diverse. Some of the main areas where educators find employment include day care centres, nursery schools, family resource centres, and as early childhood educator assistants (JK/SK) and special needs support workers. Our ECE program can start you on the path to achieving your career goals!

Imagine yourself as a teacher of young children, planning and implementing educational experiences for a variety of age groups.

If you are an energetic, creative and resourceful individual with strong interpersonal skills, Early Childhood Education might be the program for you!

## MEET DARLENE

Darlene works with children with special needs, including those with autism, Fetal Alcohol Syndrome and Attention Deficit Hyperactivity Disorder in the tiny Northern community of Nakina.

In 2004, she completed Confederation College's Early Childhood Education diploma through Contact North.

Studying through Contact North was not only convenient for Darlene but gave her a boost of confidence. "I'm visually impaired. My glasses are strong but I still cannot see what other people do." Contact North put her on the same level as other learners. She could sit right up against the computer screen, or use a magnifying glass, without anyone taking a second glance.

"They expected the same from me as anybody else."

Darlene returned to work, qualified and with greater poise. "When the teachers are talking about a student's exceptionality, I know what they're talking about."

Obtaining a diploma is also a special feat for Darlene. She is the third eldest of 7 children and the first to graduate from college.

## RENCONTREZ DARLENE

Darlene travaille avec des enfants ayant des besoins particuliers, y compris ceux atteints d'autisme, du syndrome d'alcoolisation foetale et du trouble d'hyperactivité avec déficit de l'attention, dans la toute petite communauté de Nakina, dans le Nord de l'Ontario.

En 2004, elle a suivi le programme de l'éducation de la petite enfance offert par le Confederation Collège par l'entremise de Contact Nord.

Contact Nord était un choix pratique pour Darlene, et il a aidé à renforcer sa confiance. « J'ai une déficience visuelle. Mes lunettes sont fortes, mais je ne peux quand même pas voir ce que font les autres. » Contact Nord l'a mis sur le même pied d'égalité que les autres apprenantes et apprenants. Elle pouvait se coller à l'écran ou utiliser une loupe sans susciter des regards curieux.

« On avait les mêmes attentes envers moi que pour toute autre personne. »

Darlene est retournée au travail, qualifiée et plus confiante. « Quand les enseignantes parlent du caractère exceptionnel d'un élève, je sais de quoi il s'agit. »

Ce diplôme représente aussi un exploit spécial pour Darlene. Elle est la troisième de sept enfants et la première à être diplômée d'un collège.

## LAW AND SECURITY ADMINISTRATION DIPLOMA

### 2-YEAR ONTARIO COLLEGE DIPLOMA

**College Code:** CONF  
**Campus Code:** DE 03, Dryden 42, Fort Frances 21, Geraldton 02, Kenora 41, Marathon 07, Sioux Lookout 44  
**Program Code:** 0114

The program is designed to prepare the student for a career in a variety of security fields such as Customs Officer/border security, correctional services, and security in the private sector.

## MINING TECHNIQUES CERTIFICATE

### 1-YEAR ONTARIO COLLEGE CERTIFICATE

**College Code:** CONF  
**Campus Code:** TBA  
**Program Code:** 0376

Technological change, challenge, and an active lifestyle... if you're up to it, the rewards are excellent in the mining industry. If you are interested in how things work and like working as part of a team providing solutions to varied technical situations in the field, office, or underground, consider a career in the mining industry.

Mining Techniques is designed to give students maximum flexibility for education and entry into the workforce. Graduates of the Mining Techniques program may choose to enter the workforce after receiving their one-year Ontario College Certificate. Alternatively, graduates may choose to enter directly into the second year of the two and three-year mining technician and technologist programs at Cambrian College in Sudbury or into the second year of the mining technician program at the Haileybury campus of Northern College. An articulation agreement among the three Ontario colleges provides for the full credit recognition of prior learning.

Students in the Mining Techniques program will acquire skills in basic geology, mining methods, surveying, computer aided drafting, communications, mathematics, basic computer applications, plus essential employability and general education skills.

Workforce opportunities exist in areas such as assisting geologists with core sampling, mapping, and prospecting, preparing reports, surveying or functioning as part of an engineering team, coping with situations in the field, office, or underground. Other typical fields of work include drafting; environmental studies; industrial, geological, and geophysical fieldwork; ventilation engineering; and rock mechanics.

## NATIVE CHILD AND FAMILY SERVICES DIPLOMA

### 2-YEAR ONTARIO COLLEGE DIPLOMA

**College Code:** CONF  
**Campus Code:** DE 03, Fort Frances 21, Kenora 41, Sioux Lookout 44  
**Program Code:** 0170

This recently revised and updated two-year program will prepare you to work in a challenging and dynamic environment reflecting the demands and changing trends in Aboriginal communities and Nations. This program utilizes a holistic approach to learning and human service training by taking into account individual, family and community needs and current government legislation, such as the Family and Child Services Act.

As a graduate, you will take to your employment a respect for, connection with, and understanding of traditions, values and beliefs of the community. You will be prepared to work in an intercultural, multilingual society where you can use your acquired knowledge, skills and experience to support families in the field of Child Welfare.

If you are interested in a human service program that promotes health and wellness and responds to the challenge of advocating for Aboriginal individuals, families and communities, we welcome you to apply. Please join us!

## PERSONAL SUPPORT WORKER CERTIFICATE

### 1-YEAR ONTARIO COLLEGE CERTIFICATE

**College Code:** CONF  
**Campus Code:** DE 03, Dryden 42, Fort Frances 21, Geraldton 02, Kenora 41, Marathon 07, Sioux Lookout 44  
**Program Code:** 0630

The Personal Support Worker program is designed to provide the student with the knowledge and skills to meet the expectations of this role. Personal Support Workers work under the supervision of Registered Nurses or Registered Practical Nurses.

Based on the individual needs of each person that they support, the Personal Support Worker (PSW) assists persons with the tasks of daily living such as home management, personal care, family responsibilities, social and recreational activities. These services are provided in homes and apartments in the community, in long-term care facilities, congregate housing settings, in the workplace and in educational facilities. This program is intended to meet the Ministry of Health guidelines established by its Long Term Care Division.

Graduates may find employment in homes for the aged, community based facilities, supportive housing and private homes.

## PRACTICAL NURSING DIPLOMA

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### 2-YEAR ONTARIO COLLEGE DIPLOMA

**College Code:** CONF  
**Campus Code:** Dryden 42, Kenora 41, Sioux Lookout 44  
**Program Code:** 0619

Do you enjoy caring for and assisting others? Practical Nurses work with other health team members to provide personal care for people in need. If you are looking for a challenging, health-based career in a fast-paced environment, then becoming a Practical Nurse could be an ideal profession for you.

After successful completion of this program and the national registration exams, you would be eligible for registration with the College of Nurses in Ontario and would carry the designation of Registered Practical Nurse (RPN). Confederation College also offers a Collaborative Nursing Degree Program (B.Sc.N.) that may also be of interest to you.

## PRE-HEALTH SCIENCES CERTIFICATE (COLLEGE STREAM)

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### 1-YEAR ONTARIO COLLEGE CERTIFICATE

**College Code:** CONF  
**Campus Code:** DE 03, Dryden 42, Fort Frances 21, Geraldton 02, Kenora 41, Marathon 07, Sioux Lookout 44  
**Program Code:** 0135

The purpose of the Pre-Health Sciences one-year certificate program is to provide a college and university level program for students who are recent secondary school graduates or mature students wishing to increase their knowledge of science and mathematics, or students who wish to obtain the pre-requisites necessary for admission to Health Science related programs at the College.

Upon completion of this program, students will:

- Have the background science knowledge necessary to enter a specific health science program.
- Demonstrate the ability to communicate competently at a level required by business, industry and Health Science programs.
- Know how to think critically and use problem-solving techniques.
- Achieve basic vocational knowledge and will have developed a vocational direction.
- Possess particular life skills essential for personal, student and career success.

Pre-Health Sciences Certificate is a college stream program geared towards those students who are pursuing health related programs at Confederation College. Those wishing to pursue the Collaborative Nursing Program, the Medical Radiation Technology Program or other approved university programs should seek a university level Pre-Health Preparatory Program. The University Stream Pre-Health Program is not currently available by Distance Education.

## A WORD ABOUT FULL-TIME PROGRAMS

Confederation College's full-time distance education programs are delivered in real time via software-enhanced audio (CENTRA SABA) and/or videoconferencing technology. Students access classes by attending the Contact North centre or Confederation College campus in their home community. In cases where Contact North facilities do not exist, or in-person attendance is not possible, you may be able to access CENTRA SABA classes from your own home via our "Virtual College" option. This option allows interaction with CENTRA SABA from your own computer provided that you have a high-speed Internet connection and a recent model computer with Windows XP or newer operating system. For more information on this option, contact the Distance Education department or your closest Confederation College campus.

In order to earn the listed credential, students must complete all courses noted for any specific program. Participants attend classes full-time just as if they were on-campus. Faculty may be located at various campuses throughout Northwestern Ontario during the term of your program. Real-time communication with faculty and fellow students, lectures, PowerPoint presentations and other classroom activities are communicated via various forms of distance education technology, regardless of student location.

NOTE: Our goal is to provide access to as many learning opportunities as possible via distance education technology. Although this technology provides access to learning for regional students who are unable to attend classes at the Thunder Bay campus, occasionally, some changes in process or curriculum delivery methods are required in order to meet program outcomes. Some programs require that students travel to communities in order to complete labs, clinicals and/or placement requirements. Other programs may require the purchase of additional kits or materials in order to complete special projects. These trade-offs are necessary in order to save rural and remote students the expense and inconvenience of residence costs and other expenses associated with leaving their home community to attend traditional classes in Thunder Bay. For more information, contact your nearest Confederation College campus.

Confederation College reserves the right to cancel any course or program without notice due to insufficient interest or change in academic direction.

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**BUSINESS ACCOUNTING DIPLOMA**

**Tuition:** approx. \$2900/year

**College Code:** NORT

**Campus code:** CK

**Program code:** B207

**DESCRIPTION**

The Business Accounting option will give you the skills to handle a variety of accounting situations. As part of a management team, you will help gather, organize and analyse financial data, administer accounting systems, and advise on accounting problems. Upon graduation, you may choose to continue your studies to obtain the Certified General Accountant (CGA) professional accreditation.

**ADMISSION REQUIREMENTS**

Ontario Secondary School Diploma (OSSD – new curriculum) with Grade 12 English (C, M, U) and Grade 12 Math (C, M, U) OR Ontario Secondary, Intermediate and Senior Division (OS:IS – old curriculum) with Grade 12 English (G, A, OAC) and Grade 12 Math (G, A, OAC) OR mature student status.

**COURSES****Semester 1**

AC1004	Accounting I
BU1073	Introduction to Business Management and Organizational Behaviour
CM1903	Communications I
GN1082	College Success
IN1013	Computer Applications I
MA1004	Mathematics of Finance I
MR1033	Introduction to Marketing I

**Semester 2**

AC2004	Accounting II
BU1074	Human Resource Management
CM2903	Communications II
IN2013	Computer Applications II
IN2042	e-Business & Web Research
MA2033	Mathematics of Finance II
MR2014	Introduction to Marketing II

**Semester 3**

AC3004	Accounting Applications I
AC3033	Accounting III
BU3013	Macroeconomics
BU3043	Purchasing & e-Procurement
CM3103	Report Writing I
IN4143	Database

**Semester 4**

AC4004	Intermediate Accounting I
AC4034	Management Accounting I
AC4053	Financial Management I
BU4013	Microeconomics
CM4102	Report Writing II
MA4004	Business Statistics I

## BUSINESS ADMINISTRATION – ACCOUNTING DIPLOMA – YEAR 3

**Tuition:** approx. \$2900/year  
**College Code:** NORT  
**Campus code:** CN  
**Program code:** B272

### DESCRIPTION

This program will propel the student's career in accounting through in-depth study and practice. There is a special focus on giving students the technical know-how and practical experience in various accounting procedures and systems. Students will start by building a strong foundation in traditional accounting skills before moving on to computerized accounting applications. In the sixth semester, students will go on a six-week business work placement to practice what they have learned and to gain valuable work experience.

### ADMISSION REQUIREMENTS

An Ontario Secondary School Diploma (OSSD) at the general level or its equivalent including Grade 12 Math and English (C, M, U) or mature student status. For other entrance requirements, please refer to the Northern College calendar.

### COURSES

Once a student has completed the four semesters of the two-year Business Accounting diploma, they can return to complete a third year. These are the courses within the third year.

#### Semester 5

AC5005	Intermediate Accounting II
AC5033	Management Accounting II
AC5053	Financial Management II
AC5064	Taxation
BU5003	Operations Management
GN2133	Law and Ethics

#### Semester 6

AC6004	Intermediate Accounting III
AC6033	Accounting Applications II
BU6003	Investments
BU6021	Business Placement
IN6334	Information Systems
MA6033	Business Statistics II

## BUSINESS GENERAL DIPLOMA

**Tuition:** approx. \$2900/year  
**College Code:** NORT  
**Campus code:** CK  
**Program code:** B205

### DESCRIPTION

If you decide to continue your studies in the two-year Business diploma program, rather than the Business – Accounting diploma program, you can choose a combination of courses in second year other than accounting courses to suit your own interests and needs. By selecting a combination of electives from the marketing and CESD areas, you can actually customize a management program to fit your interests and strengths.

### ADMISSION REQUIREMENTS

Ontario Secondary School Diploma (OSSD – new curriculum) with Grade 12 English (C, M, U) and Grade 12 Math (C, M, U) OR Ontario Secondary, Intermediate and Senior Division (OS:IS – old curriculum) with Grade 12 English (G, A, OAC) and Grade 12 Math (G, A, OAC) OR mature student status.

### COURSES

#### Semester 1

AC1004	Accounting I
BU1073	Introduction to Business Management and Organizational Behaviour
CM1903	Communications I
GN1082	College Success
IN1013	Computer Applications I
MA1004	Mathematics of Finance I
MR1033	Introduction to Marketing I

#### Semester 2

AC2004	Accounting II
BU1074	Human Resource Management
CM2903	Communications II
IN2013	Computer Applications II
IN2042	e-Business & Web Research
MA2033	Mathematics of Finance II
MR2014	Introduction to Marketing II

#### Semester 3

BU3013	Macroeconomics
BU3043	Purchasing & e-Procurement
BU3053	Entrepreneurial Skills*
CM3103	Report Writing I
GN2133	Law & Ethics*
IN4143	Database

#### Semester 4

AC4053	Financial Management I
BU4013	Microeconomics
BU6074	Management of Non-Profit Organizations*
CM4102	Report Writing II
MA4004	Business Statistics I
MR4043	Market Research* (or MR4114 Sales and Salesmanship*)

(\* indicates elective course; other marketing or CESD courses could be substituted for these)

## COMMUNITY ECONOMIC & SOCIAL DEVELOPMENT DIPLOMA (CESD)

**Tuition:** approx. \$2900/year  
**College Code:** NORT  
**Campus code:** CK  
**Program code:** B240

### DESCRIPTION

Students will acquire the skills, knowledge and training necessary for a career in this rapidly growing field. The focus is on putting theory into practice in small, primarily rural and remote communities throughout Northern Ontario. The program draws on knowledge from many disciplines, including business, development studies, and the social sciences. Successful CESD depends on involving community members at the grassroots level, with an emphasis on developing the talents, abilities and characters of all members of the community.

### ADMISSION REQUIREMENTS

Ontario Secondary School Diploma (OSSD – new curriculum) with Grade 12 English (C, M, U) and Grade 12 Math (C, M, U) OR Ontario Secondary, Intermediate and Senior Division (OS:IS – old curriculum) with Grade 12 English (G, A, OAC) and Grade 12 Math (G, A, OAC) OR mature student status.

### COURSES

#### Semester 1

AC1004	Accounting I
CM1903	Communications I
GN1082	College Success
IN1013	Computer Applications I
MR1033	Introduction to Marketing I
SE1004	Community Economic Development I
SE3013	Interpersonal and Group Dynamics

#### Semester 2

AC2004	Accounting II
CM2903	Communications II
IN2013	Computer Applications II
MR2014	Introduction to Marketing II
SE3004	Community Social Development I
SE5033	Aboriginal Social and Economic Development I
SE6023	Conflict Management and Dispute Resolution

#### Semester 3

BU1073	Introduction to Business Management and Organizational Behaviour
BU3013	Macroeconomics
BU3053	Entrepreneurial Skills
GN2133	Law & Ethics
SE1003	CESD Topics – Leadership
SE2004	Community Economic Development II
SE6013	First Nations Social and Economic Development II

#### Semester 4

AC4034	Management Accounting I
AC4053	Financial Management I
BU6074	Management of Non-Profit Organizations
MR4043	Market Research
SE4003	Government Funding & Community Resources
SE4004	Community Social Development II
SE4012	CESD Topics – Social Entrepreneurship

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## DEVELOPMENTAL SERVICES WORKER DIPLOMA (DSW)

**Tuition:** approx. \$2900/year  
**College Code:** NORT  
**Campus code:** CN  
**Program code:** A186

### DESCRIPTION

The two-year DSW program prepares graduates to work with children and adults with a range of physical, intellectual, mental or developmental disabilities. During this program, students will acquire the knowledge and skills to develop and implement person-centered plans and interventions for individuals of all ages and abilities in a wide variety of work settings. Graduates will be able to use their DSW skills, in a professional manner, to carry out their duties and to support the development and empowerment of the people with whom they work.

### ADMISSION REQUIREMENTS

An Ontario Secondary School Diploma (OSSD) or equivalent including English (C, M, U) (minimum 60% GPA required) or mature student status. For all other entrance requirements, please refer to the Northern College calendar.

### COURSES

#### Semester 1

CM1193	Communications I
DS1002	FWP Orientation (50 hours)
DS1014	Introduction to Developmental Services
DS2053	Supporting the Instructional Process I
EC4024	Children with Exceptionalities
HS1022	Community Services Orientation
PS1053	Introduction to Social Psychology
PS1163	Developmental Psychology

#### Semester 2

AA2063	Autism Spectrum Disorders
CM2913	Communications II - B
CY2003	Crisis and Behaviour Interventions
DS1013	Applied Health Care Skills
DS2000	FWP Orientation (50 hours)
DS2033	Behavioural Support
DS2043	Applied Health Care Lab*
DS4063	Health and Nutrition
SW2004	Sociology of the Family

#### Semester 3

AA3001	Fieldwork Preparation
AA3004	Pharmacology Theory and Lab*
CM3033	Report Writing
DS3001	Developmental Support Skills Practicum
DS3003	Developmental Support Skills Theory
DS3023	Working with Families and Teams
PS3033	Abnormal Psychology
SW3023	Interviewing Skills

#### Semester 4

DS4001	Fieldwork Placement – (16 weeks)
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\*Students will have to attend a designated site for the lab component. Each lab is at least 3 days in duration.

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## GENERAL ARTS AND SCIENCE CERTIFICATE (GAS)

**Tuition:** approx. \$2900/year  
**College Code:** NORT  
**Campus code:** CK  
**Program code:** G174

You may register to start this program in January 2011, September 2011 or January 2012.

### DESCRIPTION

The General Arts and Science program is the most flexible program at Northern College providing you with access to a wide variety of post-secondary options. While exploring different areas of study and working toward a college diploma, you earn credits that can be transferred to other college programs or to a university. The program focuses on developing enhanced skills in communication, critical thinking and computer literacy to build a solid foundation for future studies and career success.

### ADMISSION REQUIREMENTS

Ontario Secondary School Diploma (OSSD – new curriculum) with Grade 12 English (C, M, U) and Grade 12 Math (C, M, U) OR Ontario Secondary, Intermediate and Senior Division (OS:IS – old curriculum) with Grade 12 English (G, A, OAC) and Grade 12 Math (G, A, OAC) OR mature student status.

### COURSES

Ten courses are required for a Northern College Certificate of Achievement.

#### Sample Program of Study

##### Semester 1

**CM1006** Communications Fundamentals I  
 4 Electives, e.g. College Orientation, Computer Applications I, Life Management, Math Fundamentals II

##### Semester 2

**CM2006** Communications Fundamentals II  
 4 Electives, e.g. Canadian Government, Health Awareness, Life Management II, Math Fundamentals II

## LAW CLERK DIPLOMA

**Tuition:** approx. \$2900/year  
**College Code:** NORT  
**Campus Code:** CH (Contact North/elearnnetwork.ca); HL (Haileybury)  
**Program Code:** B258 and B256

### DESCRIPTION

This diploma program offers the student the opportunity to study subject areas necessary to prepare for a career in a law office or related environments, such as legal departments of government and industry. The program focuses on real estate, wills and estates, family and litigation law. This program has both fall and winter semester intakes. The faculty members are lawyers and law office professionals.

### ADMISSION REQUIREMENTS

An Ontario Secondary School Diploma (OSSD) at the general level or its equivalent including Grade 12 English (C, M, U) or mature student status. For other entrance requirements and academic prerequisites, please refer to the Post-secondary Preparation section of the Northern College calendar.

### COURSES

#### Semester 1

**GN1082** College Success  
**IN1013** Computer Applications I  
**LC1013** Law Office Management  
**LC1063** Real Estate Law I  
**PL1053** Legal Communications  
**PL1063** Torts & Contracts

#### Semester 2

**PL2063** Legal Ethics  
**PL2053** Canadian Law  
**LC2043** Family Law  
**LC2093** First Nations Law  
**LC2033** Legal Software  
**LC2083** Legal Interviewing

#### Semester 3

**LC3063** Civil Litigation I  
**LC3073** Wills & Estates I  
**LC3043** Corporate Procedures I  
**AC1004** Accounting I  
**PL4013** Provincial Offences  
**PL4023** Criminal Law

#### Semester 4

**LC4043** Corporate Procedures II  
**LC4063** Civil Litigation II  
**LC4073** Wills & Estates II  
**PL4003** Legal Research  
**LC2063** Real Estate Law II  
**LC3033** Debtor-Creditor

## MANAGEMENT CERTIFICATE

**Tuition:** approx. \$2900/year  
**College Code:** NORT  
**Campus code:** CK  
**Program code:** B232

### DESCRIPTION

This program will help you increase your job opportunities or jump start your business career by providing the basic skills you need to find work or to continue your business studies. It delivers a common first year which means you can finish with a certificate in one year or continue your studies and specialize in any one of five Business program options for a two or three-year diploma in Accounting, Marketing, or Information Systems.

### ADMISSION REQUIREMENTS

Ontario Secondary School Diploma (OSSD – new curriculum) with Grade 12 English (C, M, U) and Grade 12 Math (C, M, U) OR Ontario Secondary, Intermediate and Senior Division (OS:IS – old curriculum) with Grade 12 English (G, A, OAC) and Grade 12 Math (G, A, OAC) OR mature student status.

### COURSES

#### Semester 1

<b>AC1004</b>	<b>Accounting I</b>
<b>BU1074</b>	<b>Introduction to Business Management and Organizational Behaviour</b>
<b>CM1903</b>	<b>Communications I</b>
<b>GN1082</b>	<b>College Success</b>
<b>IN1013</b>	<b>Computer Applications I</b>
<b>MA1004</b>	<b>Mathematics of Finance I</b>
<b>MR1033</b>	<b>Introduction to Marketing I</b>

#### Semester 2

<b>AC2004</b>	<b>Accounting II</b>
<b>BU1074</b>	<b>Human Resource Management</b>
<b>CM2903</b>	<b>Communications II</b>
<b>IN2013</b>	<b>Computer Applications II</b>
<b>IN2042</b>	<b>e-Business &amp; Web Research</b>
<b>MA2033</b>	<b>Math of Finance II</b>
<b>MR2014</b>	<b>Introduction to Marketing II</b>

## OFFICE ADMINISTRATION – GENERAL CERTIFICATE (OA)

**Tuition:** approx. \$2900/year  
**College Code:** NORT  
**Campus code:** CK  
**Program code:** B249

### DESCRIPTION

This program of studies ranges from communications and human relations to developing computer and other practical skills. In some courses, the focus will be on interpersonal relations, customer service, teamwork, and record keeping. Using up-to-date software, you will develop skills in word processing, spreadsheet, and database. In addition, you will learn to maintain the records for a small organization using manual and computerized bookkeeping. There is a two-week work placement in the first year.

### ADMISSION REQUIREMENTS

Ontario Secondary School Diploma (OSSD – new curriculum) with Grade 12 English (C, M, U) and high school computer credit or equivalent OR Ontario Secondary, Intermediate and Senior Division (OS:IS – old curriculum) with Grade 12 English (G, A, OAC) and high school computer credit or equivalent OR mature student status.

### COURSES

#### Semester 1

<b>AC1004</b>	<b>Accounting I</b>
<b>BU1073</b>	<b>Introduction to Business Management and Organizational Behaviour</b>
<b>CM1903</b>	<b>Communications I</b>
<b>GN1082</b>	<b>College Success</b>
<b>IN1013</b>	<b>Computer Applications I</b>
<b>OF1023</b>	<b>Office Procedures I</b>
<b>OF1136</b>	<b>Word Processing and Keyboarding I</b>

#### Semester 2

<b>BU1074</b>	<b>Human Resource Management</b>
<b>CM2903</b>	<b>Communications II</b>
<b>IN2013</b>	<b>Computer Applications II</b>
<b>IN2113</b>	<b>Introduction to Computerized Bookkeeping</b>
<b>OF2013</b>	<b>Office Procedures II</b>
<b>OF2044</b>	<b>Placement</b>
<b>OF2136</b>	<b>Word Processing and Keyboarding II</b>

## OFFICE ADMINISTRATION – EXECUTIVE DIPLOMA

**Tuition:** approx. \$2900/year  
**College Code:** NORT  
**Campus Code:** CK (CN)  
**Program Code:** B273

### DESCRIPTION

This program is designed to prepare students to meet the needs of the changing workplace. The program of studies ranges from communications and human relations to enhancing computer and administrative skills. The focus will be on interpersonal relations, teamwork, information management, and administrative responsibilities. Students will be trained in the software associated with Microsoft Office and learn to maintain the records for a small organization using both manual and computerized bookkeeping.

### ADMISSION REQUIREMENTS

Ontario Secondary School Diploma (OSSD – new curriculum) with Grade 12 English (C, M, U) and Grade 11 Math (C, M, U) or equivalent OR OR mature student status.

Note: Academic prerequisites for this program may be obtained free of charge through Academic Upgrading. Refer to the Post-Secondary Preparation section in the Northern College calendar for more details.

### COURSES

#### Semester 1

AC1004	Accounting I
BU1073	Introduction to Business Management and Organizational Behaviour
CM1903	Communications I
GN1082	College Success
IN1013	Computer Applications I
OF1023	Office Procedures I
OF1136	Word Processing and Keyboarding I

#### Semester 2

BU1074	Human Resource Management
CM2903	Communications II
IN2013	Computer Applications II
IN2113	Introduction to Computerized Bookkeeping
OF2013	Office Procedures II
OF2044	Placement
OF2136	Word Processing and Keyboarding II

#### Semester 3

MA1004	Mathematics of Finance I
CM3103	Report Writing I
GN2133	Law and Ethics
IN4143	Database
IN3093	Desktop Publishing
OF3002	Legal Terminology

#### Semester 4

AC2004	Accounting II
CM4102	Report Writing II
IN2042	e-Business & Web Research
IN6334	Information Systems
OF3012	Administrative Procedures
OF4004	Medical Terminology
OF4024	Work Placement (TBA)

## POLICE FOUNDATIONS DIPLOMA (PF)

**Tuition:** approx. \$2900/year  
**College Code:** NORT  
**Campus code:** CK  
**Program code:** A171

### DESCRIPTION

This program is designed to prepare individuals for a career in policing and to assist students in preparing for the Constable Selection Process and the Police Qualifying Examination.

### ADMISSION REQUIREMENTS

Ontario Secondary School Diploma (OSSD – new curriculum) with Grade 12 English (C, M, U) and police record search (cost incurred by student) OR Ontario Secondary, Intermediate and Senior Division (OS:IS – old curriculum) with Grade 12 English (G, A, OAC) and police record search (cost incurred by student) OR mature student status.

### COURSES

#### Semester 1

CM1903	Communications I - Module A
DA1033	Introductions to Basic Concepts in Addiction
PF1013	Provincial Offences
PF1033	Interviewing & Investigation
PF1053	Canadian Criminal Justice System
PF1083	Keyboarding & Technology in Policing
PF1093	Fitness & Lifestyle Management I
PS1053	Introduction to Social Psychology (EL1003) *

#### Semester 2

CM2013	Communications & Report Writing for Policing, Law & Security/Corrections
PF2004	Criminal Code, Civil Law & Federal Statutes
PF2012	First Nations People
PF2063	Interpersonal & Group Dynamics
PF2073	Behaviour and Drugs (EL2003) *
PF2093	Fitness & Lifestyle Management II
PF3023	Youth in Conflict with the Law
PF4003	Criminology
SE6023	Conflict Management & Dispute Resolution

#### Semester 3

DA1023	Concurrent Disorders
EL1003	TBA *
PF1023	Police Powers I
PF3003	Issues in Diversity
PF3033	Traffic Management
PF3043	Investigation and Forensics
PF3053	Fitness & Lifestyle Management III
PF4043	Contemporary Social Issues
PH2103	Critical Thinking/ Problem Solving

#### Semester 4

EL2003	TBA
FF1022	Emergency Patient Care
FF1041	Emergency Patient Care Practice & Testing (CR)
PF2023	Police Powers II
PF2032	Career Employment Preparation
PF4001	Fitness & Lifestyle Management IV

PF4006	Community Placement
PF4011	Physical Standards for Training and Testing
PF4053	Politics & Public Administration
PF4063	Community Policing
PF4073	Professional Issues, Research & Ethics in Law Enforcement

(\* Indicates an elective course. Subject to change.)

## PUBLIC ADMINISTRATION DIPLOMA

<b>Tuition:</b>	<b>approx. \$2900/year</b>
<b>College Code:</b>	<b>NORT</b>
<b>Campus code:</b>	<b>CK</b>
<b>Program code:</b>	<b>B263</b>

### DESCRIPTION

The program provides a platform for rapid entry into the public sector. It is based on strong modules that focus on administrative skills, leadership, project planning, and organizational management.

### ADMISSION REQUIREMENTS

Ability to utilize accounting techniques. For graduates of the (OSSD) Ontario Secondary School Diploma (30 credits) or equivalent or mature student status, including: any grade 12 English (C), (U), or (M) OR any grade 12 math (C), (U), or (M) (MCT4C is highly recommended) OR mature student status.

### COURSES

#### Semester 1

AC1303	Understanding and Using Financial Information
CM1093	Communication I
MA4004	Business Statistics
SE1003	Leadership
SE5023	Project Planning and Management

#### Semester 2

AC3033	Accounting III
BU5003	Operations Management
CM2903	Communications II
SE3004	Community Social Development I
SE6023	Conflict Management and Dispute Resolution

#### Semester 3

AC4034	Management Accounting I
AC4053	Financial Management I
BU1073	Introduction to Business Management and Organizational Behaviour
MR1005	Marketing I
SE6003	Developmental Research and Statistics

#### Semester 4

AC5033	Management Accounting II
AC5053	Financial Management II
BU3013	Macroeconomics
BU3043	Purchasing / e-Procurement
MR2005	Marketing II

#### Semester 5

BU1074	Human Resource Management
BU4303	Organizational and Operational Management
PF3013	Principles of Ethical Reasoning

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## SOCIAL SERVICE WORKER DIPLOMA (SSW)

<b>Tuition:</b>	<b>approx. \$2900/year</b>
<b>College Code:</b>	<b>NORT</b>
<b>Campus code:</b>	<b>CN</b>
<b>Program code:</b>	<b>A104</b>

### DESCRIPTION

The program prepares students to work with people who are experiencing stressful events in their lives from an individual, family and community perspective. Clinical practice labs and field placements provide a milieu where students are able to apply theory into practice through interviewing, case assessment and planning.

### ADMISSION REQUIREMENTS

An Ontario Secondary School Diploma (OSSD) at the general level or its equivalent including Grade 12 English (C, M, U) (minimum 60% GPA required) or mature student status. For other entrance requirements, please refer to the Northern College calendar.

### COURSES

#### Semester 1

AA1083	Introduction to Research
CM1913	Communications I
HS1022	Community Services Orientation
NA1403	Social Work and First Nations Peoples
PS1053	Introduction to Social Psychology
PS1163	Developmental Psychology
SW1023	Introduction to Social Welfare
SW1053	Social Work Practice I

#### Semester 2

CM2913	Communications II - B
SW2013	Social Work Practice II Lab
SW2023	Conflict Resolution/Mediation
SW2033	Crisis Intervention
SW2043	Social Work: Community Practice
SW2053	Social Work Practice II
SW2063	Introduction to Children Resources

#### Semester 3

CM3033	Report Writing
PS3033	Abnormal Psychology
SW3003	Group Processes
SW3011	Fieldwork Placement I (1 day/week Nov/Dec)
SW3013	SSW Reflective Practice
SW3033	Fundamental Family Concepts
SW3053	Gerontology
SW3073	Community Organization and Development

#### Semester 4



SW4011	Fieldwork Placement II (16 weeks)
SW4021	FWP II Seminar (1 day/month)

(Students will have to travel to a designated site for lab)

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 = Online live – programs offered live with other students and the instructor at specific dates and times via audioconference, videoconference, or using online technology called e-CLASSES. | En ligne en direct – les programmes sont présentés à des dates et des heures précises par l'audioconférence, la vidéoconférence ou les classes électroniques

 = Programs offered both through online anytime and online live delivery. | Les programmes sont disponibles soit en ligne en tout temps, soit en direct.

### ALGONQUIN COLLEGE

Accounting Certificate  
Aboriginal Financial Officers Association (CAFM)  
Accounting Designations – CGA  
Advanced Networking Technologies Certificate  
Applied Management Certificate  
Association of Administrative Assistants  
Autism and Behavioural Science Graduate Certificate  
Bookkeeping Certificate  
Business – Accounting Diploma  
Business Administration Diploma  
Business Marketing Management Certificate  
Business Studies Certificate  
Business Writing Certificate  
Canadian Construction Association (Gold Seal)  
Canadian Institute of Bookkeeping  
Canadian Institute of Entrepreneurship  
Canadian Institute of Management  
Canadian Institute of Quantity Surveyors  
Canadian Payroll Association (PCP)  
Client Relations Certificate  
Commercial Estimating Certificate (print-based)  
Conflict Management Certificate  
Construction Management Certificate (print-based)  
Construction Project Management Graduate Certificate  
Construction Sector Council  
Conventions and Meetings Management Graduate Certificate  
Creative Writing Certificate  
Credit Institute of Canada (CCP)  
Dementia Studies – Multidiscipline Graduate Certificate  
Design, Development and Facilitation of Online Courses Certificate  
e-Business Management Certificate  
e-Commerce Webmaster Certificate  
Emergency Management Graduate Certificate  
Enterprise Java Developer Certificate  
Financial Services Commission of Ontario  
Forensic Accounting and Fraud Investigations Graduate Certificate  
Fundraising Management Certificate  
Home Inspector Certificate  
Human Resources Management Certificate  
Human Resources Professional Association of Ontario (CHRP)  
Institute of Law Clerks of Ontario  
Leadership in Practice Certificate  
Management Studies Certificate

 = Online live programs - offered live at specific dates & times via audio, video, or e-CLASSES online technology. | En ligne en direct - les programmes sont présentés à des dates et heures précises par audio, vidéo ou classes électroniques.





Medical Transcription Certificate  
 Military Arts and Science Diploma  
 Nursing Unit Clerk Certificate  
 Occupational Safety and Health Certificate  
 Office Operations and Business Practices Certificate  
 Professional Sales Certificate  
 Project Management Certificate  
 Project Management Institute (PMP)  
 Property Management Foundations Certificate  
 Purchasing Management Association of Canada  
 Small Business Accounting Certificate  
 Social Media Certificate  
 Sterile Supply Processing Certificate  
 Supply Chain Management Certificate  
 Teachers and Trainers of Adults Certificate  
 Victimology Graduate Certificate  
 Web Developer Certificate  
 Working with Dementia Clients – Multidiscipline  
 Graduate Certificate  
 Writing for Publication Certificate

## CAMBRIAN COLLEGE

Academic and College Entrance  
 Diabetes Education and Care  
 Food Services Worker  
 Home Inspection  
 Learning Disability Specialist: LSLD/ATLD  
 Nursing Unit Clerk  
 Occupational Health and Safety  
 Registered Nurse – Occupational Health Nursing  
 Registered Nurse – Operating Room  
 Teachers of Adults

## CANADORE COLLEGE

Academic and Career Entrance  
 Accounting Foundations Certificate   
 Activation Techniques in Gerontology  
 Certificate   
 Adult Educator Certificate  
 Autism and Behavioural Science Certificate   
 Bookkeeping Certificate   
 Business Management Graduate Certificate   
 Canadian Securities   
 Certified Financial Planner   
 Certified General Accountant   
 Client and Customer Relations Certificate  
 Developmental Services Certificate  
 Diabetes Education Graduate Certificate  
 Early Childhood Apprenticeship   
 Food Service Worker Certificate 

Gas Technician 2 and 3   
 Human Resources Management Certificate  
 Law Clerk   
 Leadership Development Series Certificate  
 Medical Transcription Certificate  
 Microcomputer Support and Service Worker  
 Certificate  
 Military Arts and Science Diploma  
 Nursing Unit Clerk Certificate  
 Oil Burner Technician 2 and 3   
 Palliative Care – Working with the Terminally III  
 Certificate   
 Professional Office Skills Certificate  
 RN Oncology Nursing Certificate  
 RPN Oncology Nursing Certificate  
 Supply Chain and Logistics Management  
 Graduate Certificate  
 Web Development Certificate

## CARLETON UNIVERSITY

Technology Innovation Management


## CENTENNIAL COLLEGE

Academic and Career Entrance  
 Accounting  
 Accounting Fundamentals – Level I  
 Accounting Fundamentals – Level II  
 Accounting Fundamentals – Level III  
 Applied Management Studies  
 Automotive Service Advisor  
 Business  
 Business Administration  
 Business Administration – Human Resources  
 Business Management – Entrepreneurial  
 Business Management – International  
 Business Management – Marketing  
 Business Management – Sales  
 Business Writing  
 Child and Youth Worker  
 Cisco Networking Associate  
 Computer Hardware and Network Support  
 Computer Programming  
 Computers in Business Management  
 Criminal Psychology and Behaviour  
 Educational Assistant  
 Effective Project Management  
 Employee Relocation  
 Event Planning / Meeting Management  
 Financial Planning  
 Food Service Worker  
 Fundraising

General Business Management  
 Geographic Information Systems  
 Home Inspection  
 Human Resources Management  
 International Business  
 International Transportation Fundamentals  
 Investment Services  
 Labour Relations  
 Law Clerk  
 Leadership and Supervision Skills (OMDP)  
 Legal Office Assistant  
 Logistics Management  
 Management  
 Marketing (Certificate)  
 Marketing (Diploma)  
 Medical Office Assistant  
 Medical Transcriptionist  
 Microsoft Office Application Support  
 Object Oriented Systems Development & UML  
 Office Assistant – Software Specialist  
 Office Bookkeeping  
 Operations and Transportation Management  
 Operations Management  
 Ophthalmic Medical Personnel  
 Organizational Dynamics and Leadership  
 Payroll Compliance Practitioner  
 Payroll Manager  
 Pharmacy Technician Bridging for RPT  
 Professional Sales  
 Professional Writing  
 Public Accounting  
 Purchasing  
 Quality Assurance  
 Quality Control and Standards Maintenance  
 Real Estate Office Assistant  
 Retirement Communities Management  
 RN Critical Care Nursing  
 RN Nursing Telehealth  
 Small Business Management  
 Teacher / Trainer of Adults  
 Teaching English as a Foreign Language (TEFL)  
 Teaching English as a Second Language (TESL)  
 Thanatology (Death Studies) – A Practical Approach  
 Translation in the Workplace – English to French  
 Voice Over Internet Protocol  
 Web Applications Development Programming  
 Wireless Technologies

## COLLÈGE BORÉAL

Comptabilité  
 Pré-sciences de la santé

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# Programs | Programmes

Fondements en relations humaines  
 Informatique en milieu de travail  
 Aide-enseignant(e) (Niveau I et II)  
 Administration de bureau – commis  
 Perfectionnement du français  
 Commerce  
 Préposé aux services de soutien personnel  
 Éducatrice / Éducateur de la petite enfance

## CONESTOGA COLLEGE

Academic and Career Entrance (ACE)  
 Advanced Excel Applications  
 Aviation – General Arts and Science  
 Benefits Specialist  
 Bookkeeping Clerk  
 Business – Insurance (Cooperative Education)  
 Business Administration – Accounting  
 Business Administration – Accounting  
 (Cooperative Education)  
 Business Administration – Financial Planning  
 Business Administration – Management  
 Business Administration – Marketing  
 Business Administration – Marketing  
 (Cooperative Education)  
 Business Administration – Materials and  
 Operations Management  
 Business Administration – Materials and  
 Operations Management  
 (Cooperative Education)  
 Business Administration – Materials and  
 Operations Management  
 (Cooperative Education)  
 Business-Insurance  
 Career Development Foundations  
 Career Development Practitioner  
 Client Relations  
 Compensation Specialist  
 Computer Engineering Technology  
 Computer Engineering Technology  
 (Cooperative Education)  
 Computer Programmer  
 Computer Programmer/Analyst  
 Computer Programmer/Analyst  
 (Cooperative Education)  
 Construction Estimating  
 Construction Estimator  
 Criminal Psychology and Behaviour  
 Culinary Management (Cooperative Education)  
 Culinary Management Apprenticeship  
 (Cooperative Education)  
 Dementia Studies – Multidiscipline

Diabetes Education  
 Dietetic Technician  
 Electronic Office Assistant  
 Electronics Engineering Technology –  
 Telecommunications Systems  
 Electronics Engineering Technology –  
 Telecommunications Systems  
 (Cooperative Education)  
 Food Processing Leadership  
 General Business  
 Geographical Information Systems  
 Gerontology – Multidiscipline  
 Graphic Design – Software Applications  
 Grounds Maintenance  
 Home Inspection  
 Hospitality and Tourism Management  
 (Cooperative Education)  
 Hospitality Management – Hotel and Restaurant  
 (Cooperative Education)  
 Human Resources  
 Industrial Engineering – Advanced  
 Industrial Engineering – Basic  
 Intercultural Relations  
 Interior Decorating  
 Introduction to Production and Inventory Control  
 Landscape Construction  
 Law Enforcement and Investigation  
 Library and Information Technician  
 Management Skills  
 Manufacturing Engineering  
 Manufacturing Leadership  
 Microsoft Office Specialist  
 Military Arts and Sciences  
 Office Administration – Executive  
 Office Administration – Legal  
 Ontario Management Development –  
 Business Management Skills  
 Payroll Administration  
 Process Quality Engineering  
 Public Relations  
 Quality Assurance  
 Records and Information Management  
 Registered Nurse – Cardiac Care  
 Registered Nurse – Critical Care Nursing  
 Registered Nurse – Emergency Nursing  
 Registered Nurse – Intravenous Therapy  
 Registered Nurse – Oncology Nursing  
 Registered Nurse – Perinatal Nursing  
 Registered Practical Nurse – Intravenous Therapy  
 Registered Practical Nurse – Oncology Nursing  
 Registered Practical Nurse Upgrading


Retail Florist  
 Retail Garden Centre  
 Retail Operations  
 Senior Project Management  
 Sterile Supply Processing  
 Teacher of Adults – Literacy Educator  
 Teacher/Trainer for Online Learning  
 Teacher/Trainer of Adults  
 Travel Consulting  
 Warehousing – Level I  
 Warehousing – Level II  
 Working With Dementia Clients – Multidiscipline  
 Writing to Publish  
 Youth Recreation Leadership

## CONFEDERATION COLLEGE

Business Accounting Diploma   
 Business Human Resources Diploma   
 Business Fundamentals Certificate   
 Child & Youth Worker Diploma   
 College Access Certificate   
 Construction Techniques Certificate   
 Diabetes Educator Certificate  
 Early Childhood Education Diploma   
 Law and Security Administration Diploma   
 Mining Techniques Certificate   
 Native Child and Family Services Diploma   
 Personal Support Worker Certificate   
 Practical Nursing Diploma   
 Pre-Health Sciences Certificate (College Stream) 

## DURHAM COLLEGE

911 and Emergency Response  
 Academic and Career Entrance  
 Accounting Specialty  
 Applied Criminal Investigative Techniques  
 Bookkeeping  
 Business – Accounting  
 Business – Entrepreneurship and Small Business  
 Business – Human Resources Management  
 Business – Marketing  
 Business – Operations  
 Business Fundamentals  
 Canadian Institute of Bookkeeping  
 Canadian Institute of Entrepreneurship  
 Canadian Institute of Management  
 Canadian Payroll Association  
 Certified General Accountants  
 Credit Institute of Canada  
 Dementia Studies – Multidiscipline

 = Online live programs - offered live at specific dates & times via audio, video, or e-CLASSES online technology. | En ligne en direct - les programmes sont présentés à des dates et heures précises par audio, vidéo ou classes électroniques.

Diabetes Worker / Educator  
 Early Childhood Education  
 Educational Assistant  
 French  
 Geographic Information Systems  
 Gerontology  
 Health and Safety for the Workplace  
 Home Inspection, Ontario Association of (OAHI)  
 Hospital Nursing Unit Clerk  
 Human Resources Management  
 Human Resources Professional (HRPAO)  
 Law and Security Administration  
 Law Clerk (ILCO)  
 Library and Information Technician  
 Management Studies  
 Manufacturing Leadership (MLCP)  
 Marketing Management  
 Mechanical Techniques Industrial  
 Mechanical Techniques Precision Machining  
 Medical Transcriptionist  
 Mental Health Nursing Rehabilitation  
 Mental Health Rehabilitation  
 Microsoft Office  
 Military Arts and Science  
 Occupational Health Nursing RN  
 Office Technology Administration  
 Ontario Institute of the Purchasing Management  
 Association of Canada  
 Ontario Management Development Program  
 Operations Management  
 Palliative Care  
 Police Foundations  
 Professional Golf Operations  
 Records and Information Management  
 Teaching and Training Adults  
 Technical Support Analyst  
 Translation in the Workplace  
 Website Creation and Design  
 Working with Dementia Clients – Multidiscipline

## FANSHAWE COLLEGE

Accounting  
 Activation Techniques in Gerontology  
 Addictions Fundamentals  
 Addictions Prevention Specialist  
 Art, Craft & Design Certificate  
 Autism and Behavioural Science Graduate  
 Certificate  
 Bookkeeping  
 Bridging for Internationally Educated Nurses  
 Business & Management  
 Business Administration

Canadian Professional Sales Association – Sales  
 Certificate  
 Certified General Accountant  
 Certified Payroll Management  
 Computerized Office Essentials  
 Computers – Beginner Level  
 Corporate Communications  
 Corporate Training and Development  
 Crisis Intervention  
 Downtown Revitalization  
 Dressmaking Certificate – Advanced  
 Early Childhood Education  
 Early Development & Learning – Leadership &  
 Administration  
 Early Development & Learning – Preschool Setting  
 Early Development & Learning – School Age  
 Setting  
 Early Development & Learning- Infant & Toddler  
 Child Care  
 Early Development & Learning – Resource  
 Consultant  
 Educational Assistant  
 Emergency Nursing Certificate  
 Event Management Planning  
 Food Service Worker  
 Fundraising Certificate  
 General Business  
 Health Care Office Assistant  
 Health Sciences and Human Services  
 Health Services Management and Administration  
 Home Inspection  
 Human Resources Management  
 Industrial Management (Supervisory Skills for  
 Managers)  
 Introduction to Addictions Counselling  
 Management Skills for IT Professionals  
 Marketing Certificate  
 Nursing Refresher Program for RNs & PNs  
 Occupational Health and Safety  
 Occupational Health Nursing Certificate  
 Office Administration  
 Ontario Management Development  
 Patient Transport Certificate  
 Payroll Compliance Practitioner  
 Perinatal Nursing Fundamentals Certificate  
 Personal Support Worker  
 Pharmacy Technician Bridging Education  
 Police Foundations  
 Project Management  
 Public Relations Certificate  
 Race Relations  
 Spa Management Certificate


Sports Marketing Certificate  
 Sterile Processing  
 Supported Employment Specialist  
 Teaching English as a Foreign Language  
 Teaching English as a Second Language  
 Technical Support Agent  
 Technical Writing Fundamentals Certificate

## FLEMING COLLEGE

Academic and Career Entrance  
 Certified Information Systems Security Professional  
 Dementia Studies  
 Developmental Services  
 Food Service Worker  
 Home Inspection  
 Hospital Nursing Unit Secretary  
 Human Resources Management  
 Medical Office Support Staff  
 Military Arts and Science  
 Not for Profit Leadership  
 Office Skills Certificate  
 Small Business Accounting  
 Teacher / Trainer of Adults  
 Web Site Design

## GEORGE BROWN COLLEGE

Academic and Career Entrance  
 Advanced Help Desk  
 Animation and Rendering  
 AutoCAD Architecture  
 AutoCAD Fundamentals  
 Autodesk Inventor  
 Autodesk Revit  
 Business Web Development  
 Creative Writing  
 Electromechanical Technician  
 Electronics Technician  
 Forensic Nursing  
 Geographic Information Systems  
 Help Desk  
 Medical Transcription  
 Network Administrator Support  
 Network Management System  
 Network Routing and Switching  
 Nurse Educator  
 Office Assistant  
 Office Bookkeeping  
 Online Instruction  
 Programmable Logic Controllers Technician  
 SQL Server  
 Robotics Technician

 = Programs offered both through online anytime and online live delivery. | Les programmes sont disponibles soit en ligne en tout temps, soit en direct.

# Programs | Programmes

## GEORGIAN COLLEGE

Academic and Career Entrance (ACE)  
Business Studies  
Developmental Services Worker  
Fundraising and Resource Development  
Manufacturing Leadership  
Police Foundations

## HUMBER COLLEGE

Accounting  
Advanced Accounting  
Advanced Bookkeeping  
Advanced Computer Programming  
Airline Fares and Automation  
Airline Products and Distribution  
Alternative Dispute Resolution  
Behavioural Science  
Breastfeeding Support  
Business Analyst  
Business Studies  
Canadian Medical Device Industry  
Canadian Studies for New Immigrants  
Clinical Research  
Computer Programming Foundations  
Computerized Accounting Clerk  
Condominium Management and Administration  
Coronary Care Nursing  
Corporate Communications  
Court and Tribunal Agent  
Critical Care Nursing  
Developmental Services Worker  
Emergency Nursing  
Entrepreneurial Studies  
Environmental Studies: An Interdisciplinary Approach  
Event Management  
Executive Administrative Assistant  
Fitness and Health Promotion  
Forensic Practice  
Gardening Expert  
Geographic Information Systems  
Golf Operations  
Home Inspection  
Home Inspection (Outside Ontario)  
Hospice Palliative Care  
Hotel Operations  
Human Resources Management  
Immigration Consultant  
Institute of Law Clerks of Ontario – Law Clerks  
Intercultural Relations  
International Business




Introduction to a Flight Attendant Career Leadership  
Leadership Development Series Certificate  
Legal Assistant  
Legal Studies  
Library Skills  
Logistics Management  
Management of Volunteers  
Management Studies  
Manufacturing Leadership Certificate  
Marketing  
Marketing Design Applications  
Maternity Nursing  
Medical Administrative Assistant  
Military Arts and Science  
Nephrology Nursing Certificate  
Police Foundations  
Professional Golf Management  
Professional Sales  
Project Management  
Records and Information Management  
Restaurant Management  
RN Operating Room Nursing  
RPN Operating Room Nursing  
Settlement Services  
Small Business Management for the Trucking Industry  
Social Service Worker  
Study of Human Behaviour  
Tax Accounting  
Teacher / Trainer of Adults  
Teaching Effectiveness  
Technical Writing  
The Canadian Institute of Management  
The Canadian Payroll Association Certified Payroll Management Program - Certified Payroll Manager  
The Canadian Payroll Association Certified Payroll Management Program - Payroll Compliance Practitioner  
The Small Business  
Tour Specialist  
Tourism and Travel Retail Operations  
Training and Development  
Travel Agency Operations  
Travel Basics

## LA CITÉ COLLÉGIALE

Adjoint administratif  
Administration des affaires gestion  
Autisme et sciences du comportement


Commis de bureau  
Éducation en service de l'enfance  
Gestion de projets  
Gestion des ressources humaines  
Perfectionnement en langue française  
Soins palliatifs multidisciplinaires  
Supervision  
Webmestre  
Webmestre – multimédia  
Webmestre – programmation

## LAKEHEAD UNIVERSITY

Bachelor of Arts   
Interdisciplinary Certificate in Dementia Studies   
Interdisciplinary Palliative Care Certificate   
Joint Doctor of Philosophy in Educational Studies  
Master of Education  
Master of Public Health

## LAMBTON COLLEGE

Academic and Career Entrance  
Accelerated Chemical Production & Power Engineering Technology  
Adult Educator  
Autism & Behavioural Science  
Bookkeeping Skills  
Business  
Business Administration – Accounting  
Business Administration – General  
Business Administration – Human Resources  
Business Administration – Marketing  
Business Writing  
Certified General Accountants Designation  
Chemical Production and Power Engineering Technology  
Child & Youth Worker  
Client Relations  
Community Advocacy  
Developmental Disabilities  
Diabetic Educator  
Distance Education for Educators  
Early Childhood Education  
Entrepreneurial Studies  
Esthetician  
Fashion Business  
Food Service Worker  
General Arts & Science  
General Arts & Science – Degree Preparation  
General Arts & Science – Elementary Educator  
General Arts & Science College Exploration

 = Online live programs - offered live at specific dates & times via audio, video, or e-CLASSES online technology. | En ligne en direct - les programmes sont présentés à des dates et heures précises par audio, vidéo ou classes électroniques.

Geographic Information Systems  
 Home Inspection  
 Human Resources Management  
 Industrial Management  
 Instrumentation & Control Engineering Technology  
 Law & Security Administration  
 Legal Office Assistant  
 Mechanical Technician – Industrial Maintenance  
 Medical Clerk  
 Medical Transcription  
 Law Clerk Co-op  
 Police Foundations  
 Practical Nursing  
 Pre-Business  
 Pre-Health Sciences  
 Preparatory Accounting  
 Professional Accounting Practice  
 Professional Publication Writing  
 Programming Languages  
 Renovations Techniques  
 Social Service Worker  
 Sports & Recreation Administration  
 Sterile Processing

## LAURENTIAN UNIVERSITY / UNIVERSITÉ LAURENTIENNE

Baccalauréat en éducation – alternatif  
 Baccalauréat en sciences infirmières pour infirmières  
 et infirmiers autorisés (B.S.I.A.)  
 Baccalauréat ès arts  
 Baccalauréat ès arts concentration Folklore  
 Baccalauréat ès arts concentration Psychologie  
 Baccalauréat ès arts concentration Sciences  
 religieuses  
 Baccalauréat ès arts concentration Sociologie  
 Baccalauréat spécialisé en Service social  
 Bachelor of Arts Degree concentration in  
 Gerontology  
 Bachelor of Arts Degree concentration in History  
 Bachelor of Arts Degree concentration in Law and  
 Justice  
 Bachelor of Arts Degree concentration in Native  
 Studies  
 Bachelor of Arts Degree concentration in Native  
 Studies (Honours)  
 Bachelor of Arts Degree concentration in Psychology  
 Bachelor of Arts Degree concentration in Religious  
 Studies  
 Bachelor of Arts Degree concentration in Sociology  
 Bachelor of Arts Degree concentration in Women's  
 Studies

Bachelor of Arts General Degree  
 Bachelor of Science in Liberal Science  
 Bachelor of Science in Nursing (Post RN)  
 Bachelor of Social Work (Native Human Services)  
 Cardiac Care on the Web  
 Certificat en Folklore et ethnologie de l'Amérique  
 française  
 Certificat en intervention auprès des femmes  
 Certificat en planification financière  
 Certificate in Family Life Studies and Human  
 Sexuality (in development)  
 Certificate in Gerontology  
 Certificate in Labour Studies  
 Certificate in Law and Justice  
 Certificate in Women's Studies  
 Certificats de perfectionnement  
 Honours Bachelor of Commerce  
 Masters of Business Administration  
 Ontario Primary Health Care Nurse Practitioner  
 Program  
 Programme ontarien de formation des infirmières et  
 infirmiers praticiens en soins de santé primaire  
 Soins cardiaques

## LOYALIST COLLEGE

Academic and Career Entrance  
 Accounting Techniques  
 Activation Techniques in Gerontology  
 Advanced Computer Fundamentals Certificate –  
 Technical Service  
 Business Techniques  
 Certified General Accountants  
 Computer Fundamentals Certificate  
 Correctional Services Worker  
 CPA Certified Payroll Manager  
 Creative Writing  
 Customs and Logistics  
 Dementia Studies  
 Dementia Studies Graduate Studies  
 Developmental Service Worker Diploma  
 Developmental Services Worker – Apprenticeship  
 Distance Education for Educators  
 Early Childhood Education – Apprenticeship  
 Early Childhood Education – Distance  
 Facilitator of Adult Learning – Teacher  
 of Adults  
 Flight Attendant  
 Food Service Worker  
 Fundamentals of Policing  
 Geographic Information Systems  
 Geriatric Studies


Gerontology Graduate  
 Graphic Design  
 HCA Bridge PSW  
 Health Records Clerk  
 Home Inspection  
 Hospital Ward Clerk  
 Human Resources Management  
 Institute of Law Clerks of Ontario: Law Clerks  
 Certificate program  
 Legal Assistant  
 Military Arts and Sciences  
 Office Administration  
 Office Administration – Medical Ontario College  
 Office Administration – Medical Transcription  
 Office Administration – Veterinary  
 Office Assistant  
 Oncology Nursing – RN  
 Oncology Nursing – RPN Graduate  
 Ontario Management Development Program  
 Palliative Care  
 Perioperative Nursing  
 Police Foundations  
 Race Relations  
 Small Business Bookkeeping  
 Social Service Worker  
 Sterile Processing  
 Supply Chain and Logistics Management

## MCMASTER UNIVERSITY

Accounting  
 Addiction Education  
 Case Management  
 Management Studies

## MOHAWK COLLEGE

Academic and Career Entrance  
 Applied Accounting Bookkeeping  
 Architecture  
 Association of Condominium Managers of Ontario  
 Autism and Behavioural Sciences  
 Autocad  
 Braille  
 Breastfeeding Program  
 Business – Other  
 Business Computer Applications  
 Business Studies  
 Canadian Institute of Bookkeeping  
 Certificate of Competence in the French Language  
 CISCO Certified Network  
 Computer – Other  
 Computer Graphics

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# Programs | Programmes

Computer Science  
Diabetes Education Certificate  
Drawing  
Educational Assistant Diploma  
Environment  
Financial Planning Certificate  
Fire Safety  
Food Services  
General Education  
Generic Computer Training  
Geographic Information Systems Certificate  
Gerontology – Multidiscipline Certificate  
Health Sciences – Other  
High Risk Obstetrics  
Home Inspection Certificate  
Horticulture  
Human Resources – Other  
Human Resources Certificate  
Industrial Distribution Leadership Certificate  
Industrial Relations Certificate  
Institute of Law Clerks of Ontario  
Integrated Accounting Certificate  
International Business Certificate  
International Business Graduate Certificate  
Investigation  
Language Interpreter Training Program  
Languages and Communications  
Legal – Other  
Legal Office Assistant  
Library and Information Technician Diploma  
Long Term Care Management  
Manufacturing Leadership Certificate  
Mathematics  
Mathematics Online  
Medical Laboratory Assistant/Technician Certificate  
Metal Casting Certificate  
Microstation  
Occupational Health and Safety  
Ontario Management Development Studies  
Pharmacy Technician Bridging  
Photography  
Police Foundations  
Professional Sales  
Project Management  
Psychosocial Rehabilitation Certificate  
Records and Information Management Certificate  
RN – Advanced Cardiac Care Certificate  
RN – Critical Care Nursing Certificate  
RN – First Assistant Graduate Certificate  
RN – Occupational Health Nursing Certificate  
RN – Perinatal Nursing Certificate

RN/RPN – Mental Health Nursing  
RN/RPN – Oncology Nursing Certificate  
RPN – Maternal Newborn Nursing Certificate  
Sciences  
Security  
Small Business and Entrepreneurship Certificate  
Small Business Bookkeeping  
Social Sciences  
Student Affairs and Services  
Teaching the Adult Learner Certificate  
Technical Support  
Trade Skills  
Veterinary Office Administration  
Ward Clerk Certificate  
Webmaster Certificate  
Working with the Aged Certificate  
Writing – General  
Writing for Publication Certificate

## NIAGARA COLLEGE

Academic and Career Entrance  
Accounting for Managerial Decisions  
Advanced Software Applications  
Bookkeeping  
Business Management Skills (OMDP)  
Cisco Certified Network Associate  
Computer Software Applications  
Conventions and Meeting Management  
Counselling Skills for Human Services  
Criminal Psychology and Behaviour  
Customs and Logistics  
Developmental Support Services  
Dietary Food Service Worker  
Early Childhood Education – Administration  
E-Commerce Webmaster  
Entrepreneurship and Small Business Management  
Home Inspection  
Language Interpreter  
Legal Office Assistant  
Management of Human Resources  
Manufacturing Leadership Certificate Program  
Medical Front Office Assistant  
Medical Office Assistant  
Medical Transcription  
Military Arts and Science (DMASc)  
Nursing Unit Clerk  
Occupational Health and Safety  
Ontario Management Development Program  
– Leadership Skills  
Payroll Practitioner  
Professional Writing

Programming Languages  
Records and Information Management  
Supply Chain and Logistics Management  
Teaching Online  
Web Design

## NIPISSING UNIVERSITY

Bachelor of Commerce

## NORTHERN COLLEGE


Business Accounting Diploma   
Business Administration – Accounting Diploma –  
Year 3   
Business General Diploma   
Community Economic & Social Development  
Diploma   
Developmental Services Worker Diploma   
General Arts and Science Certificate   
Law Clerk Diploma   
Management Certificate   
Office Administration – General Certificate   
Office Administration – Executive Diploma   
Police Foundations Diploma   
Public Administration Diploma   
Social Service Worker Diploma 

## QUEEN'S UNIVERSITY

Continuing Teacher Education Additional  
Qualifications  
Bachelor of Arts

## ROYAL MILITARY COLLEGE OF CANADA

Bachelor of Arts  
Bachelor of Military Arts and Science  
Bachelor of Military Arts and Science Honours  
Bachelor of Science  
Canadian Forces Military Studies – Officer  
Professional Military Education  
Environmental Protection  
Management with Applications to Defence

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## RYERSON UNIVERSITY

Accounting – Finance  
 Advanced Safety Management  
 Applied Digital Geography and GIS  
 Business Analysis  
 Business Management I  
 Design Management  
 eBusiness  
 English as a Second / Additional Language  
 Ethics  
 Facility Management  
 Family Supports  
 Financial Management in Canada  
 Financial Planning  
 Food Security  
 Fundraising Management  
 Gerontology  
 Health Services Management  
 Human Resources Management  
 Information Systems Management  
 Landscape Design  
 Leadership and Management for Nurses  
 Macroeconomics Theory and Policy  
 Nonprofit and Voluntary Sector Management,  
 Interdisciplinary Studies in  
 Occupational Health and Safety  
 Project Management  
 Public Administration and Governance Level 1  
 (PADP)  
 Public Relations  
 Publishing  
 Residential Care for Children and Youth

## SAULT COLLEGE

Adult Educator Certificate  
 Airline Operations Certificate  
 Airport Administration and Services Certificate  
 Airport Wildlife Management Certificate  
 Computerized Business Systems Certificate  
 Culinary Management Diploma  
 Diversity and Intercultural Relations Certificate  
 e-Commerce Webmaster Certificate  
 Effective Business Writing Certificate  
 Engineering Technology Management Certificate  
 Flight Attendant Training Certificate  
 Food Service Worker Certificate   
 Health Office Administration Support  
 Certificate   
 Home Inspection Certificate   
 Human Resources Practices Certificate  
 Language Interpreter Certificate

Legal Office Assistant Certificate  
 Manufacturing Leadership Certificate  
 Medical Transcription Certificate   
 Personal Support Worker Certificate   
 Professional Bookkeeper Certificate  
 Project Management   
 RPN Medication and Administration Certificate   
 Teacher of Adults – Literacy Educator Certificate

## SENECA COLLEGE

Accounting and Finance Advanced  
 Accounting and Payroll  
 Accounting Certificate  
 Accounting Diploma  
 Administrative Assistant  
 Administrative Assistant – Legal  
 Adult Education / Staff Training  
 Adult Literacy Educator  
 AS/400 Business Applications Certificate (ASB)  
 (iSeries)  
 Autism and Behavioural Science  
 Business Administration Accounting and Financial  
 Planning Advanced  
 Business Administration Financial Planning  
 Advanced  
 Business Insurance  
 Business Marketing  
 Business Studies  
 Canadian Studies General Education –  
 Liberal Studies  
 Certified Payroll Management Program  
 College/University Prep  
 Computer Programmer (CPD)  
 Cultural Studies – General Education –  
 Liberal Studies  
 Customer Care  
 Customs Professional  
 Dental Receptionist Certificate  
 Design and Delivery of Online Learning  
 Early Childhood Education  
 Emerging Issues in Adult Education  
 Entrepreneurship  
 Excellence in Educating Adults  
 Executive Secretary Certificate  
 Forensic Health Studies  
 Fundraising Management  
 General Arts and Science  
 General Business Certificate  
 General Business Diploma  
 Geographic Information Systems  
 Home Inspection

Human Resources Management  
 Information Processing (IPR)  
 Intercultural Relations  
 Investigative Sciences and Police Studies  
 Language Interpreter Training  
 Leadership  
 Library and Information Technician Workshops  
 Literature – General Education  
 Marketing Certificate  
 Mathematics Studies  
 Military Arts and Science  
 Mortgage Agent Program  
 Mortgage Broker Program  
 Municipal Tax Administration Program  
 Natural Science and Environmental Studies –  
 General Education – Liberal Studies  
 Ontario Management Development Program  
 Professional Bookkeeper  
 Professional Sales Certificate  
 Resource Teacher / Early Interventionist  
 Seneca Rehabilitation  
 Social Sciences – General Education – Liberal  
 Studies  
 Student Affairs and Services  
 Women's Studies

## SHERIDAN COLLEGE


Academic and Career Entrance  
 Accounting Certificate  
 Canadian Institute of Bookkeeping Accreditation  
 Manufacturing Leadership Certificate Program  
 Ontario Home Inspection Program

## ST. CLAIR COLLEGE

Home Inspection

## ST. LAWRENCE COLLEGE

Academic and Career Entrance  
 Accounting  
 Bookkeeping  
 Business Management Entrepreneurial  
 Business Writing  
 Client Relations  
 Criminal Psychology and Behaviour  
 Early Childhood Education  
 Engineering Technology Management  
 Fundamentals of Correctional Practices  
 Fundamentals of Management  
 Geographic Information Systems  
 Health Records Clerk  
 Home Inspection

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Hospital Ward Clerk  
 Human Resource Management  
 Information Technology Fundamentals  
 Legal Office Assistant  
 Literary Writing  
 Manufacturing Leadership  
 Medical Office Assistant  
 Medical Transcriptionist  
 Military Arts and Sciences  
 Office Assistant  
 Office Technology Administration  
 Professional Sales  
 Race Relations  
 Records and Information Management  
 Sustainable Local Food Certificate  
 Train the Trainer  
 Website Creation and Design  
 Writing for Publication

## **ST. PAUL UNIVERSITY / UNIVERSITÉ SAINT-PAUL**

Doctor of Ministry  
 Master in Religious Education

## **UNIVERSITY OF GUELPH**

AgriBusiness eCampus  
 Certificate in Communication Process: Bridging  
 Theory and Practice  
 Certificate in Environmental Citizenship  
 Certificate in Environmental Conservation  
 Certificate in Equine Business Management  
 Certificate in Hospitality Studies  
 Certificate in Laboratory Animal Medicine –  
 Canadian  
 Certificate in Laboratory Animal Medicine – U.S.  
 Certificate in Leadership  
 Certificate in Public Policy and Administration  
 Certificate in Scottish Studies  
 Creating Landscapes Certificate  
 Diploma in Equine Studies  
 Diploma in School Board Administration (OASBO)  
 Equine Science Certificate  
 Food Science Certificate  
 Growing Plants for Profit Certificate  
 MA (Leadership) Program  
 Maintaining Golf Courses Certificate  
 MBA Program  
 Sustainable Landscapes Certificate  
 Sustainable Urban Agriculture Certificate  
 Sustainable Urban Horticulture Certificate  
 The Horticulturist Certificate

## **UNIVERSITY OF OTTAWA /**

### **UNIVERSITÉ D'OTTAWA**

Éducation (M.Éd / M.A.)  
 Masters in Education (M.Éd. / M.A.)  
 Formation de l'enseignement au cycle moyen/  
 intermédiaire  
 Formation enseignement cycle intermédiaire/  
 supérieur  
 Formation à l'enseignement au cycle primaire/  
 moyen

## **UNIVERSITY OF TORONTO**

Advertising  
 Association of Administrative Assistants  
 Business Analysis  
 Business Management Fundamentals  
 Canadian Institute of Marketing  
 Canadian Institute of Traffic and Transportation  
 Canadian Payroll Association  
 Certified General Accountants Association of  
 Ontario  
 Certified Management Accountants  
 Communication for Professionals  
 Creative Writing  
 Credit Institute of Canada  
 Credit Union Institute of Ontario  
 E-Business and Web Marketing  
 E-Learning  
 Enterprise Risk Management (ERM)  
 Financial Analysis and Investment Management  
 Financial Trading and Option Strategies  
 Freelance Writing  
 Human Resources  
 Insurance Brokers Association of Canada  
 Insurance Institute of Canada  
 Marketing  
 Marketing Communications  
 Merchandising  
 Publicity and Public Relations  
 Surety Association of Canada

## **UNIVERSITY OF WATERLOO**

Certificate in Project Leadership  
 Certificate in Studies of Child Abuse  
 Certificate of Completion in Electric Power  
 Engineering  
 Diploma of General Studies in Social Work  
 French Language: Level I and Level II Certificates  
 General Bachelor of Arts: English  
 General Bachelor of Arts: Liberal Studies

General Bachelor of Arts: Philosophy  
 General Bachelor of Arts: Social Development  
 Studies  
 General Bachelor of Science  
 Graduate Diploma in Electric Power Engineering  
 Master of Engineering in Electric Power Engineering  
 Master of Environment and Business  
 Master of Management Sciences  
 Master of Mathematics for Teachers  
 Master of Public Health

## **UNIVERSITY OF WESTERN ONTARIO**

Adult Education  
 Business Writing and Communications  
 Canadian Institute of Management  
 Clinical Trials Management (Certificate)  
 Clinical Trials Management (Diploma)  
 Conflict Management: Alternative Dispute  
 Resolution  
 Creative Writing  
 Grief & Bereavement Studies  
 Labour Relations  
 Management  
 Marketing  
 Pedorthics  
 Project Management

## **UNIVERSITY OF WINDSOR**


Bachelor of Science (General Science) Degree  
 Certificate in Arts Management  
 Certificate in Labour Studies  
 Certified Management Accountants  
 Liberal and Professional Studies  
 Political Science

## **WILFRID LAURIER UNIVERSITY**

Bachelor of Arts (General)

## **YORK UNIVERSITY**

Faculty of Fine Arts  
 Faculty of Graduate Studies  
 Faculty of Health  
 Faculty of Liberal Arts and Professional Studies  
 Faculty of Science and Engineering  
 Glendon University College

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The Coordinator in your community has information on the full-time programs listed in this guide. You may also contact the institution for more information.

College programs – register with OCAS (Ontario College Application Services) at [www.ontariocolleges.ca](http://www.ontariocolleges.ca). There is an application fee of \$95.00 that must accompany your registration. You can also fill in a paper application, available at the local centre or the post-secondary institution to which you are applying.

University programs – Students interested in pursuing full-time studies by distance education are advised to contact the local Contact North | elearnnetwork centre or the university directly.

## **BEFORE YOU REGISTER:**

- Select the correct program.
- Make sure you meet all prerequisites.
- Verify that your transcripts are accurate.

## **YOU SHOULD KNOW THAT:**

- Registration does not guarantee you a place in the program. You will receive an offer of admission from the institution and you must reply before the date specified on the offer to confirm your acceptance.
- You must be registered with the institution before the Ontario Student Assistance Program (OSAP) can begin to process your application. Avoid processing delays by registering at the earliest opportunity.

For links to college and university financial aid offices, as well as links to various scholarship and bursary programs, please visit [www.contactnorth.ca/financialaid](http://www.contactnorth.ca/financialaid).

## **WHAT IS MATURE STUDENT STATUS?**

### **COLLEGE APPLICANTS:**

Applicants 19 years of age or older (on or before a program begins) and who do not possess a secondary school diploma, or its equivalent, may be eligible for admission. Mature applicants will have demonstrated the required competence level on the mature student status tests and have completed any specific required courses for program admission. Academic transcripts to support the requirements should be sent to OCAS with your application. Please contact the distance education department of the college you are applying to for further direction.

### **UNIVERSITY APPLICANTS:**

In most cases, a mature or adult student is an applicant who has not completed the normal academic requirements for admission to the university but who conforms to a specific age and/or work experience requirement stipulated by the university. When admission is granted under such guidelines, the university is judging that maturity and life skill experiences can substitute for the normally required formal academic preparation. It is important for you to understand that there is no agreed-upon common definition or criteria. Each university establishes its own requirements. Please contact the university directly with any questions you may have.

## Renseignements sur l'inscription et l'aide financière

Communiquez avec la coordonnatrice ou le coordonnateur du centre local pour des informations pertinentes au sujet des programmes à temps plein dans ce guide. Vous pouvez aussi communiquer directement avec l'établissement pour de plus amples renseignements.

Pour vous inscrire à un programme collégial à temps plein, vous devez être inscrit avec SACO (Service d'administration des collèges de l'Ontario) au [www.collegesdelontario.ca](http://www.collegesdelontario.ca). Votre demande doit être accompagnée d'un frais d'inscription de 95 \$. Si vous désirez remplir un formulaire de demande sur papier, des exemplaires sont disponibles au centre local ou à votre établissement postsecondaire.

Au niveau universitaire, les étudiantes et étudiants intéressés à poursuivre leurs études à distance sont demandés de communiquer avec le centre local de Contact Nord | [reseaulearning](http://reseaulearning) ou avec l'université de leur choix.

### AVANT DE VOUS INSCRIRE, ASSUREZ-VOUS :

- d'avoir choisi le bon cours;
- de satisfaire aux conditions préalables;
- d'avoir des relevés précis et complets.

### CE QU'IL FAUT SAVOIR :

- L'inscription ne vous garantit pas une place. Vous recevrez une offre d'admission de l'établissement; vous devez confirmer votre inscription avant la date limite donnée.
- Vous devez être inscrit à l'établissement de votre choix avant que le Régime d'aide financière aux étudiantes et étudiants de l'Ontario (RAFÉO) ne puisse commencer à traiter votre demande. Le plus tôt vous serez inscrit, le plus vite votre demande sera traitée.

Visitez [www.contactnord.ca/aidefinanciere](http://www.contactnord.ca/aidefinanciere) pour des liens aux divers bureaux d'aide financière et aux programmes de bourses.

## QU'EST-CE QU'UNE ÉTUDIANTE OU UN ÉTUDIANT ADULTE?

### PERSONNES FAISANT UNE DEMANDE D'INSCRIPTION AU COLLÈGE :

Les personnes de 19 ans et plus (à la date de début du programme) n'ayant pas obtenu leur diplôme d'études secondaires ou son équivalent peuvent être admissibles à faire une demande d'admission. Les étudiantes et étudiants adultes devront démontrer le niveau de compétences requis aux tests d'aptitude à l'intention des étudiantes et étudiants adultes et devront avoir terminé tous les cours préalables à l'admission au programme. Avec votre demande, vous devez envoyer à SACO vos relevés de notes démontrant que vous satisfaites aux exigences du programme. Pour obtenir davantage de détails, veuillez communiquer avec le département d'éducation à distance du collège où vous faites demande.

### PERSONNES FAISANT UNE DEMANDE D'INSCRIPTION À L'UNIVERSITÉ :

Dans la plupart des cas, une étudiante ou un étudiant adulte est une personne qui ne satisfait pas les exigences scolaires normales d'admission à l'université mais qui satisfait les exigences précises liées à l'âge et/ou à l'expérience professionnelle demandée par l'université. Lorsque l'université accorde l'admission à l'étudiante ou étudiant adulte en fonction de ces lignes directrices, elle est d'avis que la maturité et les connaissances pratiques de la personne peuvent remplacer la préparation scolaire normalement exigée. Il est important que vous compreniez qu'il n'y a pas de définition ni de critères établis faisant l'objet d'un commun accord. Chaque université détermine ses propres exigences. Veuillez communiquer directement avec l'université si vous avez des questions.

# Access Centres in your community | Centres d'accès dans votre communauté

## ASTORVILLE

1267, chemin Village Road  
1-877-999-9149

## ATIKOKAN

Gisel McCarthy  
324, avenue Mercury Avenue  
(807) 597-6110  
atikokan@contactnorth.ca

## ATTAWAPISKAT FIRST NATION

Centre Marc Guevremont Training  
Centre  
1-877-999-9149

## BEAR ISLAND

Temagami First Nation  
1-877-999-9149

## BEARDMORE

239, rue Tamarack Street  
1-877-999-9149

## BIG TROUT LAKE FIRST NATION

Kitchenuhmaykoosib Education  
Authority  
1-877-999-9149

## BLIND RIVER

243, rue Causley Street  
1-877-999-9149

## BONFIELD

105, rue Landon Street  
1-877-999-9149

## BRACEBRIDGE

Danielle Millar  
125, rue Wellington Street  
(705) 645-6330  
bracebridge@elearnnetwork.ca

## BRUCE MINES

9180, route/Highway 17 East/Est  
1-877-999-9149

## CHAPLEAU

Rachel Charron  
12, rue Birch Street East/Est  
(705) 864-1410  
chapleau@contactnorth.ca

## COCHRANE

Anne-Marie Law  
611, 11e Avenue/11th Avenue  
(705) 272-3444  
cochrane@contactnorth.ca

## CONSTANCE LAKE FIRST NATION

2, rue Musko Street  
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## CORNWALL

Vanessa Regnier  
435, 2e Rue Ouest/2nd Street West  
(613) 936-2642  
Cornwall@elearnnetwork.ca

## DOKIS FIRST NATION

Édifice Kikendawt Kinoomaadii  
Gamig Building  
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## DRYDEN

Tracy Jackson  
100, avenue Casimir Avenue  
(807) 223-2993  
dryden@contactnorth.ca

## EAR FALLS

14-30, rue Spruce Street  
1-877-999-9149

## EARLTON

35, rue Tenth Street  
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## ELLIOT LAKE

Micheline Spooner  
255, route/Highway 108 North/Nord  
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elliottlake@contactnorth.ca

## EMO

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Highway 11/71  
1-877-999-9149

## ENGLEHART

80, avenue Seventh Avenue  
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## ESPANOLA

Lynn Paradis  
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Exeter@elearnnetwork.ca

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fortfrances@contactnorth.ca

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## GERALDTON

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## GOGAMA

51, rue Harris Street  
1-877-999-9149

## GORE BAY

70, rue Meredith Street  
1-877-999-9149

## HAILEYBURY

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## IROQUOIS FALLS

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kenora@contactnorth.ca

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(519) 396-5212  
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10, rue Main Street  
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## MAGNETAWAN FIRST NATION

Administrative Building / Bureaux  
administratifs  
1-877-999-9149

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## MARATHON

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## MASSEY

205, rue Sable Street  
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## MATACHEWAN FIRST NATION

MAATS Learning Centre  
1-877-999-9149

## MATHESON

422, 4e Avenue/4th Avenue  
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## MATTAWA

Jennifer Anderson  
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## MISSISSAUGA FIRST NATION

148, chemin Village Road  
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Amanda L. Sault  
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## MOOSE FACTORY FIRST NATION

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**NORTH CARIBOU LAKE FIRST NATION**

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